

## SAMPLE COMMUNITY AGREEMENT

### UNHCR COMMUNITY AGREEMENT – COMMUNAL TOILET FACILITIES

#### - COMMUNITY AGREEMENT -

BETWEEN

COMMUNITY \_\_\_\_\_, BLOCK \_\_\_\_\_, SECTOR \_\_\_\_\_, CAMP \_\_\_\_\_

AND

\_\_\_\_\_  
 (Implementing partner of the United Nations Refugee Agency)

#### INTRODUCTION

The community \_\_\_\_\_ residing in block \_\_\_\_\_, and sector \_\_\_\_\_ within camp \_\_\_\_\_, hereinafter referred to as “the community” – and the non-governmental organisation implementing partner of the United Nations Refugee Agency (UNHCR) \_\_\_\_\_, hereinafter referred to as “the organisation” - have agreed on the following articles..

1. Whereas both the community and the organisation recognises the public health importance of well managed toilet facilities with accompanying hygiene promotion interventions.
2. Whereas the organisation is a non-political, non-religious and non-profit humanitarian non-governmental organisation (NGO), which endeavours to bring humanitarian assistance.
3. Whereas the organisation has previously obtained all the necessary agreements from the land owners and relevant national authorities to carry out the activities described below;

#### CONTRIBUTIONS AND RESPONSIBILITIES

The contribution and responsibilities of the organisation and the community are as follows:

##### Contributions and responsibilities of the community:

1. To hold a meeting with all members of the community to discuss the acceptability of household vs. shared vs. communal facilities in addition to any cultural design requirements.
2. If the community decides that household and shared toilets are unacceptable, the community must reach a decision on the following:
  - A) Identification for suitable locations for communal facilities that poses the minimum security risk for all users in particular women and girls.
  - B) Identification of a focal person living within 50m of the communal toilet facilities with the following responsibilities:
    - a. Cleaning of the toilet facilities with detergent and 0.2% chlorine solution (during times of risk of epidemics) at least four times a day.
    - b. Ensuring that handwashing facilities are continuously topped up with soap and water and that waste water is safely removed.
    - c. Ensuring toilet flushing or anal cleansing water is available (if required).
    - d. Undertaking small-scale minor repairs as required.
    - e. Informing the organisation at least seven (7) days in advance of the need for major repairs or desludging activities.

##### Contributions and responsibilities of the organisation:

1. To ensure the community is empowered to make their own decisions concerning the toilet facilities to ensure that designs are to the greatest degree possible, culturally appropriate, comfortable, transparently managed, and safe to use.

2. To provide materials for the construction of \_\_\_\_\_ household toilet cubicles, \_\_\_\_\_ shared toilet cubicles, and \_\_\_\_\_ communal toilet cubicles, fabricated from \_\_\_\_\_ materials, equipped with \_\_\_\_\_ hand washing units, and \_\_\_\_\_ accessories.
3. To provide routine maintenance and desludging services for communal toilet facilities as required.
4. To provide \_\_\_\_\_ mops, \_\_\_\_\_ buckets, \_\_\_\_\_ brushes, \_\_\_\_\_ wheelbarrows, \_\_\_\_\_ jerry cans, \_\_\_\_\_ shovels, \_\_\_\_\_ handwashing dispensers with drainage, \_\_\_\_\_ pairs of gloves, \_\_\_\_\_ backpack sprayers, \_\_\_\_\_ pairs of boots and \_\_\_\_\_ overalls to support the daily cleaning and maintenance of the communal toilet facilities.
5. To provide a monthly provision of \_\_\_\_\_ bars of soap, \_\_\_\_\_ litres of chlorine, \_\_\_\_\_ litres of detergent, and \_\_\_\_\_ rolls of toilet paper to support the daily use of the communal toilet facilities.
6. To provide a system of security lighting, door locks, and privacy screen for the communal toilet facilities and \_\_\_\_\_ padlocks for shared and household toilets.
7. To support and train a communal toilet attendant identified by the community.
8. To support the community through a programme of hygiene promotion in particular the linkages between excreta and disease.
9. To keep the community and national authorities informed about the implementation progress of the programme.

#### MISCELLANEOUS

1. This Community Agreement is the unique basis of collaboration between the community and the organisation. All amendments, alterations and termination need to be elaborated in writing and duly signed and agreed by both parties. The community agreement is made in the following languages \_\_\_\_\_ and \_\_\_\_\_.
2. In case a dispute related to operational or administrative issues for the activities envisaged under terms of this Community Agreement arises between the community and the organisation, the resolution of such kind of difficulties shall be negotiated through open discussion and in good faith in order to find mutually agreeable solutions before having an impact on the programme beneficiaries.

This Community Agreement is entered into effect on the following date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signed on behalf of the community...

Representative 1: \_\_\_\_\_

Representative 2: \_\_\_\_\_

Representative 3: \_\_\_\_\_

Signed on behalf of the organisation ...

Name: \_\_\_\_\_ Title: \_\_\_\_\_

**The sample should be used as a guide only. It can and should be adapted to meet locally specific conditions.**