SAMPLE COMMUNITY AGREEMENT

UNHCR COMMUNITY AGREEMENT – COMMUNAL TOILET FACILITIES

- COMMUNITY AGREEMENT -

BETWEEN

COMMUNITY ________, BLOCK ________, SECTOR ________, CAMP ________

AND

_____________________________________

(Implementing partner of the United Nations Refugee Agency)

INTRODUCTION

The community ________________ residing in block ________________, and sector _______ within camp ________________, hereinafter referred to as “the community” – and the non-governmental organisation implementing partner of the United Nations Refugee Agency (UNHCR) ________________ ________________, hereinafter referred to as “the organisation” - have agreed on the following articles:

1. Whereas both the community and the organisation recognises the public health importance of well managed toilet facilities with accompanying hygiene promotion interventions.
2. Whereas the organisation is a non-political, non-religious and non-profit humanitarian non-governmental organisation (NGO), which endeavours to bring humanitarian assistance.
3. Whereas the organisation has previously obtained all the necessary agreements from the land owners and relevant national authorities to carry out the activities described below;

CONTRIBUTIONS AND RESPONSIBILITIES

The contribution and responsibilities of the organisation and the community are as follows:

Contributions and responsibilities of the community:

1. To hold a meeting with all members of the community to discuss the acceptability of household vs. shared vs. communal facilities in addition to any cultural design requirements.
2. If the community decides that household and shared toilets are unacceptable, the community must reach a decision on the following:
   A) Identification for suitable locations for communal facilities that poses the minimum security risk for all users in particular women and girls.
   B) Identification of a focal person living within 50m of the communal toilet facilities with the following responsibilities:
      a. Cleaning of the toilet facilities with detergent and 0.2% chlorine solution (during times of risk of epidemics) at least four times a day.
      b. Ensuring that handwashing facilities are continuously topped up with soap and water and that waste water is safely removed.
      c. Ensuring toilet flushing or anal cleansing water is available (if required).
      d. Undertaking small-scale minor repairs as required.
      e. Informing the organisation at least seven (7) days in advance of the need for major repairs or desludging activities.

Contributions and responsibilities of the organisation:

1. To ensure the community is empowered to make their own decisions concerning the toilet facilities to ensure that designs are to the greatest degree possible, culturally appropriate, comfortable, transparently managed, and safe to use.
2. To provide materials for the construction of ______ household toilet cubicles, ______ shared toilet cubicles, and ______ communal toilet cubicles, fabricated from _________________ materials, equipped with ____ hand washing units, and ______________________ accessories.

3. To provide routine maintenance and desludging services for communal toilet facilities as required.

4. To provide ____ mops, ____ buckets, ____ brushes, ____ wheelbarrows, ____ jerry cans, ____ shovels, ____ handwashing dispensers with drainage, ____ pairs of gloves, ____ backpack sprayers, ____ pairs of boots and ____ overalls to support the daily cleaning and maintenance of the communal toilet facilities.

5. To provide a monthly provision of ______ bars of soap, _____ litres of chlorine, ____ litres of detergent, and ______ rolls of toilet paper to support the daily use of the communal toilet facilities.

6. To provide a system of security lighting, door locks, and privacy screen for the communal toilet facilities and _______ padlocks for shared and household toilets.

7. To support and train a communal toilet attendant identified by the community.

8. To support the community through a programme of hygiene promotion in particular the linkages between excreta and disease.

9. To keep the community and national authorities informed about the implementation progress of the programme.

MISCELLANEOUS

1. This Community Agreement is the unique basis of collaboration between the community and the organisation. All amendments, alterations and termination need to be elaborated in writing and duly signed and agreed by both parties. The community agreement is made in the following languages ______________________ and ____________________.

2. In case a dispute related to operational or administrative issues for the activities envisaged under terms of this Community Agreement arises between the community and the organisation, the resolution of such kind of difficulties shall be negotiated through open discussion and in good faith in order to find mutually agreeable solutions before having an impact on the programme beneficiaries.

This Community Agreement is entered into effect on the following date: _____/_______/_____

Signed on behalf of the community…

Representative 1: _______________________________

Representative 2: _______________________________

Representative 3: _______________________________

Signed on behalf of the organisation …

Name: _______________________________________ Title: ___________________________________

The sample should be used as a guide only. It can and should be adapted to meet locally specific conditions.